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RMD Training Ltd  
<http://www.rmdtraining.co.uk>  
Tel – 01482 242103

### June 2009

Date	Course	Duration
2nd June	Introduction to Access	1 day
3rd June	Introduction to Excel	1 day
4th June	What's new in Office 2007	1 day
8th & 9th June	Introduction to Microsoft Project	2 days
15th June	Excel VBA	1 day
16th June	Intermediate Excel	1 day
29th June	Advanced Excel	1 day
30th June	Excel for Experts	1 day

### July 2009

Date	Course	Duration
1st July	Intermediate Access	1 day
6th July	Introduction to Excel	1 day
13th July	Excel for Experts	1 day
14th July	What's new in Office 2007	1 day
15th July	Access VBA	1 day
20th July	Intermediate Excel	1 day
21st & 22nd July	Introduction to Microsoft Project	2 days

### August 2009

Date	Course	Duration
4th August	Intermediate Excel	1 day
17th & 18th August	Introduction to Microsoft Project	2 days
24th August	MCAS Workshop	1 day
26th August	Advanced Excel	1 day
27th August	What's new in Office 2007	1 day

### September 2009

Date	Course	Duration
1st September	Introduction to Excel	1 day
8th September	Intermediate Excel	1 day
16th September	Intermediate PowerPoint	1 day
22nd & 23rd September	Advanced Microsoft Project	2 days

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If a course you are interested is not on the list do not hesitate to contact us and we will do our best to schedule it in